

A&M Kiln Dry Ltd

Job Description

Rip Saw Operator Date: 07-08-19

1: Operation:

- A. Always operate to promote efficiency, eliminate downtime by working with your stackers as a team
- B. Entering all cutlists into saw computer, always striving for best possible yields, order completion on time
- C. Clean up work station, saw, arbor, sleeves, blades, etc. and have saw ready for next days process, send daily saw reports to office, at end of every shift
- D. Quality control- monitor quality of millwork and product to ensure a quality product to each customer
- E. Implement reporting procedures to collect data that we can use to track and plan out future growth, recording footages on sales orders
- F. Safety- Always operate with safety in mind, participate in safety meetings
- G. Help out at other workstations during any downtime

2: Communication:

- A. Communicate with Marion on schedule, improvements, quality, and any other questions per order, Wayne to add/ remove packs to keep process moving, Marion on supplies needed for daily operations, with stacker on his responsibilities and your expectations, Joey on repairs, be open to give/ receive advice.

3: Maintenance:

- A. Routine maintenance/ minor repairs, keeping saw calibrated, lubricating saw and other equipment, keeping good blades on hand
- B. Order parts/ supplies from Cameron

Signature: